

Dear Customer:

Thank you for your interest in the financing portion of Rocky Mountain Power's Energy FinAnswer. Please review the attached application and the guidelines listed below. Doing so will insure faster processing of your completed application.

Required information for credit review:

- Completed Credit Application
- Two most recent Audited year-end financial statements in their entirety
- Most recent interim statement

Documents used to demonstrate financial performance must be *current* (no more than 6 months old), *in standard formats* and *prepared by a CPA*. If these requirements cannot be met, personal tax returns and/or additional security may be required.

Businesses without two years of financial records will be required to show a business plan, cash flow proformas and personal tax returns of the principals. Additional security may also be required.

Applications with incomplete information will not be processed until all required information is delivered to and verified by Rocky Mountain Power's Credit department. Credit approval and receipt of an approved executed contract are required to qualify for the Energy FinAnswer program.

Next steps:

1. Credit decisions will be made within 5 business days of receipt of all required information, including any additional information;
2. Once credit has been approved and the Energy FinAnswer energy study for your project has been completed, Rocky Mountain Power will prepare an Energy Services Agreement for your signature;
3. Payments will be made according to provisions in your executed Energy Services Agreement.

Please forward credit and financial information to the attention of Ben Geertsen at:

Rocky Mountain Power
Credit Department, Ben Geertsen
4171 W Lake Park Blvd
Salt Lake City, UT 84120

Inquiries about the information required or other credit questions may be directed to Ben Geertsen at (801) 955-2401. Ben may also be reached by fax at (801) 955-2450 or via e-mail at ben.geertsen@pacificorp.com. Please direct project or program questions to Chris Kanoff at (503) 813-5122 or Don Jones, Jr. at (503) 813-5184.

Sincerely,

The Energy FinAnswer Program Team

