

Oregon Solar Incentive Program Process Summary

We appreciate your interest in Pacific Power's Oregon Solar Incentive Program. Before completing the attached Interconnection Application, please complete the Capacity Reservation Application located at pacificpower.net/oregonsolar.

Capacity Reservation Application

The Capacity Reservation Application must be completed and all deposits and appropriate fees paid in order for you to be eligible to make a Capacity Reservation. You will receive a confirmation number acknowledging receipt of your deposit for the Capacity Reservation.

Capacity awards will be made based on a lottery reservation process for the first 24 hours, any remaining capacity after that time will be awarded through a first come, first served process. Those applicants awarded a Capacity Reservation will receive a Capacity Reservation Notice from Pacific Power confirming the capacity reservation and volumetric incentive rate at the time of approval.

Oregon Solar Incentive Program (OSIP) Application

Please follow the process below to complete the necessary agreements to preserve your participation in Pacific Power's Oregon Solar Incentive Program.

Complete and then submit to Pacific Power the following:

Interconnection Application (pacificpower.net/oregonsolar) which includes:

- OSIP Interconnection Application* must be completed and submitted within 60 days of receiving the approved Capacity Reservation or your Capacity Reservation will be forfeit.
- Inverter Specification Sheet*
- Electrical one-line diagram and a site plan that clearly shows:*
 - Location of the meter socket for the meter used to measure the energy produced
 - Location of Pacific Power's standard net meter
 - Location of the disconnect switch (Most residential customer systems are 7.2 kW or less, do not require a disconnect switch. A complete list of disconnect switch requirements is located under Section 2.B of the Interconnection Application.)

Applicants may sign the standard contract titled Volumetric Incentive Payment and Interconnection Agreement when submitting the OSIP Application.

- If you do not sign the Interconnection Agreement at the time you submit your OSIP Application, please note:
 - The Interconnection Agreement must be signed by the Applicant within *one year* of receiving the Capacity Reservation Notification from Pacific Power or your Capacity Reservation will be forfeit.

- The solar photovoltaic system may be installed after you receive the written approval of your Interconnection Agreement and OSIP Application for Oregon Solar Incentive Program from Pacific Power.
 - Note: The system must be operational and on-line within one year of receiving the Capacity Reservation Notification from Pacific Power or your Capacity Reservation will be forfeited.
- Obtain an inspection of your solar photovoltaic system by the local city or county electrical inspector
- Submit the electrical inspector's approval to Pacific Power
- Turn on your eligible system *after* Pacific Power provides you written notification the interconnection work has been completed and the meters installed

Return completed documents to:

Pacific Power
Attention: Jason Zappe
825 NE Multnomah, Suite 800
Portland, Oregon 97232

Or Email to:

oregonsolar@pacificcorp.com

Thank you for your interest in the Oregon Solar Incentive Program. If you have questions, please call us toll free at **1-888-221-7070** and ask for a program specialist.