

**PARTICIPANT INFORMATION**

*(Check will be issued to the participant business name and address listed below unless the payment release section below has been filled out)*  
 Participant is (check all that apply)  Customer  Facility owner  Tenant/Electricity user

Participant business name (as shown on IRS Form W-9):

Mailing address:		City:	State:	Zip:
Contact name:		Contact title:		
Contact telephone number: ( ) ( )	Cell number: ( ) ( )	Contact email address:		

**PROJECT SITE INFORMATION**

Facility/Project name:

Facility address:		City:	State:	Zip:
Commercial/industrial electric account #:	_____ - _____	Rate Schedule:		
Electric meter number – seven or eight digits: (If multiple meters at site only enter one) _____		Customer name: (As shown on bill)		

Please provide a description of your project so we may better help you:

<input type="checkbox"/> Lighting: Retrofit <input type="checkbox"/> Listed Equipment Incentives <input type="checkbox"/> New Construction <input type="checkbox"/> Custom or Energy Management Incentives <input type="checkbox"/> Other: _____	Additional project information: (scope and schedule)
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**INCENTIVE ASSIGNMENT (Complete only if incentive is to be assigned to someone other than participant above)**

Check should be made out to:

Mailing address:		City:	State:	Zip:
Contact name:		Contact telephone:		

**APPLICATION ACKNOWLEDGEMENT**

By my signature below, I certify that all information provided for participation will be accurate including but not limited to supplemental material and claims of participant and equipment information. I confirm I have read, understand and agree with the terms and conditions and agree to be bound by them. I authorize Pacific Power to provide my electric account information, this application and the attached W-9 to consultants associated with the wattsmart Business program.

\_\_\_\_\_  
 Signatory name & title (please print)

\_\_\_\_\_  
 Participant signature

\_\_\_\_\_  
 Date

## Terms and Conditions

### How to participate:

Typical incentives:

1. Pre-qualification is highly recommended, but not required.
2. Purchase and install qualifying equipment.
3. Complete general application, technology specific supplemental equipment form(s), and [IRS Form W-9](#).
4. Submit application and all required supplemental forms as directed on supplemental form(s).

Lighting retrofit incentives:

1. Pre-qualification is required prior to equipment purchase. Submit general application and [IRS Form W-9](#) to your assigned Project Manager or a [wattsmart Business Vendor](#).
2. Participate in inspections prior to installation or removal of any equipment.
3. Incentive offer letter will be provided to eligible participants. Return signed incentive offer letter within the required time.
4. Complete project and notify your assigned Project Manager or wattsmart Business Vendor.
5. Provide all required documentation and participate in any required inspections.

Custom and energy management incentives:

1. Pre-qualification is required prior to equipment purchase/project implementation. Submit general application and [IRS Form W-9](#).
2. Participate in project scoping meeting(s), inspections and engineering analysis(s) prior to installation or removal of equipment. Provide additional supplemental applications or information as needed.
3. Incentive offer(s) will be provided to eligible participants. Return signed incentive offer within the required time.
4. Complete project and provide completion notification to your assigned Project Manager.
5. Provide all required documentation and participate in any required inspections.

**Incentive assignment to third party:** In the event that Pacific Power does not pay the incentive as a result of the participant's failure to comply with the terms and conditions, the assignee's sole recourse shall be against participant.

**Inspections and analysis:** Participant agrees to cooperate with Pacific Power and its consultants to conduct energy analysis and inspections at the participant's site. Pacific Power reserves the right to inspect qualifying equipment/energy management measures, which may include a telephone survey, site visit, and/or the installation of temporary monitoring equipment at any time up to 36 months after installation for quality control or program performance evaluations.

**Tax liability:** Neither Pacific Power nor its Program Administrator is providing tax advice or responsible for any tax liability which may be imposed on the participant as a result of any incentive payment. Participant may be responsible for the tax reporting to the IRS of any incentive payments directed to third parties.

**Incentive limitations & limitation of damages:** Participants may not receive custom incentives in lieu of typical (listed) incentives. Participants are responsible for ensuring that equipment installed for this program meets all applicable codes, standards, environmental regulations and regulatory requirements. Pacific Power does not warrant the performance of qualifying installed equipment/energy management measures and does not warrant that the qualifying installed equipment/energy management measures will deliver any specified amount of energy or cost

savings. Participant shall independently evaluate any advice or direction given by Pacific Power or its consultants related to the estimates of electricity savings or the cost, selection or installation of qualifying equipment/energy management measures. In no event will Pacific Power or its consultants be liable for the failure of the participant to achieve its expected amount of energy savings, for any personal injury or harm to participant's facilities of any kind, or for any incidental or consequential damages of any kind including hazardous material identification in connection with installation or inspection of qualifying equipment and energy management measures. Pacific Power is not responsible if a third party provides inaccurate information about the amount and/or conditions of the actual incentive and Pacific Power will not pay incentives for equipment that is mislabeled or misrepresented by third parties regarding incentive qualifications.

**Incentive offer:** The incentive offer is an estimate. The final incentive will be based on actual electric savings and approved actual project costs incurred by the participant for implemented approved energy efficiency measures. Participant agrees to provide any reasonable documentation to allow Pacific Power to determine electric savings and actual costs incurred. To the extent that Pacific Power determines (at its sole discretion) that any of the recommended measures have not been installed and commissioned in a satisfactory manner, participant shall receive a reduced incentive, if any, based on the inspection and verification of installed and commissioned measures.

**Transfer of environmental attributes:** Participant hereby transfers to Pacific Power all "Environmental Attributes" attributable to the installation of the qualifying equipment or its operation. Environmental Attributes include any and all credits, benefits, emissions reductions, offsets and allowances, howsoever entitled, resulting from the avoidance of the emission of any substance to the air, soil or water at or by the company's generating facilities, through reduced generation of energy or other savings or offsets on account of the qualifying equipment. Participant will not claim ownership of any Environmental Attributes. As long as participant at the same time states the installation of the qualifying equipment was made possible with funding from Pacific Power, participant may claim that it is facilitating the production of the Environmental Attributes attributable to the qualifying equipment.

**Additional details:** Incentive qualifications and amounts are subject to change and termination at any time. Visit the program's website or contact a wattsmart Business Vendor or Pacific Power for current program information.

**Confidential information:** Confidential information provided to Pacific Power or consultants shall not be disclosed to any third party. Confidential information shall mean data disclosed during the course of the energy analysis, and identified by the participant in writing as confidential. The obligation to protect confidential information will remain in force for two (2) years from the date the energy analysis is performed.

### Return to:

Pacific Power  
Demand Side Management  
825 NE Multnomah, Suite 2000  
Portland, OR 97232  
Fax: 503-813-7274  
Email: [wattsmartbusiness@pacificpower.net](mailto:wattsmartbusiness@pacificpower.net)