



{CurrentDate},

TO: **SYSTEM HOST:** {data: Host Customer Contact First } {data: Host Customer Contact Last }
{data: Host Customer Contact Email }

TRADE ALLY: {data: Trade Ally Contact Company }
{data: Trade Ally Contact First } {data: Trade Ally Contact Last }, {data: Trade Ally
Communications Email }

SUBJECT: Solar Development Assistance – Utility Grant Coversheet

POWERCLERK APPLICATION #:{ProjectNumber}

SYSTEM OWNER: {data: Host Customer Contact First} {data: Host Customer Contact Last}, {data: Host
Customer Contact Company }

SITE ADDRESS: {data: Site Address Line 1} {data: Site Address Line 2} {data: Site Address City} {data:
Site Address State} {data: Site Address Zip Code}

Congratulations! This letter is to notify you that Energy Trust has completed the design review of the proposed **{data: PV System Nameplate Rating } kW** system referenced above with an estimated annual production of **{data: PV System Estimated Production } kwh**. Based on the information provided at this time, the proposed system meets program requirements. The application has been processed and approved to pursue additional funding from a utility grant program and is eligible to receive an Energy Trust incentive as described below.

As of **{data: Today’s date}** this project is eligible to receive an incentive amount of **\${data: PV Incentive Calculated Amount }** for the system, subject to the terms and conditions of our **Form 220** agreement. A Funding Reservation Letter detailing the incentive reservation period will be issued separately.

Based on the information provided, this project will NOT receive tax benefits and has reported the financial details below:

Total Eligible Project Costs:	<u>\$xxx,xxx</u>
Reserved Energy Trust Incentive:	<u>\$xx,xxx</u>
Net Eligible Project Cost:	<u>\$xxx,xxx</u>

Maximum Suggested Utility Grant Award Request*:	<u>\$xx,xxx</u>

**Projects are most competitive if Total Funding Request (Energy Trust Incentive + Utility Grant Award) does not exceed 85% of Total Eligible Project Costs.*

In order to qualify for the incentive, the system must be installed and the installation verified by the Energy Trust Solar program during the Reservation Period. **Any revisions to the project proposal, system design, or funding sources must be reviewed and approved by both Energy Trust and the respective utility grant program.**

Please notify us immediately if you decide to cancel the project at any point during the Reservation Period. If you have any questions, please do not hesitate to contact program staff at 503.546.3611 or solar@energytrust.org.