

Preview Application Checklist

Applicants must include the following required Supporting Documentation online for their project to be considered for funding. If your project includes the procurement of physical assets, such as vehicles or charging infrastructure, please refer to the **Supplemental Information Form** for required information.

Supporting Documentation - Required for All Applications:

- Letters of Support.** A support letter is required from the project owner, if different from the person compiling the application. Other support letters from key community members may also be provided to support the application.
- Customer Verification.** Please provide a copy of your most recent monthly electric bill.
- Credentials.** A list of project team members, roles, and qualifications. Include resume of the project manager and other key team members. Include list of any similar projects completed.
- Itemized Costs.** Include a project total and cost breakdown (Excel file).
- Secured Funding Sources.** Documentation (i.e., award letters, confirmation emails, and other communication) confirming outside secured or granted funding sources and amounts.
- Project Development Timeline.** A Gantt chart or schedule that includes duration of each development stage and dates of major milestones.

Required for Applications with Physical Assets Only:

- Supplemental Information Form.** If your project includes the procurement of physical assets, such as vehicles or charging equipment, please refer to the Supplemental Information Form for required information. Please be sure to review the [Qualified Products List](#) if procuring charging equipment.